

PLAINFIELD PUBLIC SCHOOLS

CORE TEAMPURPOSE

The Plainfield Board of Education recognizes its responsibility to identify students who are at risk for educational failure and to provide programs and services that will assist the student in successfully completing school. The district is committed to meeting the academic, social and emotional needs of all students. The Building Core Teams were established to help the district keep this commitment and also fulfill our requirements under Sec. 504.

RESPONSIBILITIES

The Building Core Team is responsible for the identification of students “at risk”. The team discusses each student, identifies the problem and recommends appropriate strategies and intervention. An intervention plan is written by the team. A case coordinator is assigned to monitor the student’s progress. However, the case coordinator does not have to be the district provider of the intervention plan. The case coordinator meets periodically with the Core Team to report the effectiveness of the intervention plan. Modifications are made and new interventions are implemented when necessary. Dates of team meetings will be indicated on each school’s monthly calendar.

MEMBERS

The minimum composition of the Building Core Team shall include a building administrator, a school social worker and/or guidance counselor and a member of the Child Study Team. Other staff may be appointed by the building principal. School staff will be expected to attend the Core Team meetings to discuss students assigned to them who are “at risk” in order that they might assist in the development of the intervention plan.

CASE COORDINATOR DUTIES/RESPONSIBILITIES

The maximum case load of a Case Coordinator should be twenty (20) students. The duties and responsibilities include:

1. Completion of the intervention plan form which states the student’s problem(s), type of intervention(s) to be implemented and progress.
2. Monitoring and assisting with the implementation of the intervention plan and updating it regularly.
3. Reporting periodically to the building Core Team on the student’s progress.
4. Communicating with the student’s parents.
5. Assisting in the student’s transition to a new building or school system.

DEFINITION OF A STUDENT “AT RISK”

There are many reasons why students are considered to be “at risk”. When identifying students “at risk”, one or more of the following criteria must apply:

1. Poor attendance
2. Low academic achievement
3. Poor self-esteem
4. Inappropriate behavior that interferes with the student’s learning or the learning of others
5. Anti-social behavior in the school, home and/or community
6. Youthful offender status
7. Runaway at some time
8. Pregnant or a teen-age parent
9. Drug/alcohol abuse
10. Victim of child abuse or neglect
11. Developmental delay

REPORTS

The Building Core Team must maintain a current list of students identified as “at risk”. This list must be submitted to the Director of Pupil Personnel services at the end of each marking period. A final report listing all students involved with the Core Team for the school year and the status of each student must be submitted to the Director at the end of June each school year. The Director must include a district summary in the Pupil Personnel Services annual report to the Superintendent.

Proposed: 6/5/89
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