

**PLAINFIELD BOARD OF EDUCATION
PLAINFIELD HIGH SCHOOL LIBRARY**

September 14, 2016 7:00 P.M.

PRESENT: Audrey Lemieux, Christi Haskell, Mike Cartier, Kathleen Barry, Steve Boettcher, Cheryl Hull, Doug Smith, Kenneth Di Pietro, Superintendent; Ronald Lussier, Business Manager; Tammy St. Amour, Recorder; Student Representative; Arrianna Landry

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE:** Mr. Smith called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.
2. **ROLL CALL (taken silently by Board secretary)**
3. **CONSENT AGENDA:**

MOTION: Ms. Haskell moved to approve the Consent Agenda.

SECOND: Ms. Lemieux

VOTE: Passed unanimously.

The Consent Agenda consisted of:

- The minutes of the meeting of August 10, 2016.

4. **COMMUNICATIONS:**

A. Principal's Report on School Start: Mr. Worth said that there have been positive and negative responses on the new schedule change at the high school. Overall it is going well with the new schedule. The Freshman Academy transition program was in place this year. It made for a good transitional period for the freshman. Looking into absenteeism this year and hoping to improve it. Mr. Worth also said that the sports schedules have not yet arrived. When they received them, he will make sure that the BOE members receive a copy.

PCS - Mr. Gagnon said that the opening has been uneventful. The buses have been running smoothly and are very efficient. The new World language program has been going very well. He also said that the new security officer, Paul Cloke, is doing very well.

PMS - Ms. Hutchinson said that they are off to a great start. They will be working with the Central School this year to boost their rigor with math. The Star Assessment program has been started.

MES – Ms. Lugauskas said it was a very smooth start. Busing has been great. The new roof was completed before the start of school. She also said that full day kindergarten started this year and is going very well. The time capsule that was buried 25 years ago will be opened on November 18th.

SHE – Mr. Nagel said that the staff members are very excited about the changes at the school and the SBAC scores. They have a new reading specialist and interns. The carpet in the foyer was removed and new tile put down. The Cafeteria has been painted. It is now the “Launch” room with a space theme.

5. **PERSONNEL:**

- A. Resignations & Appointments: Ms. Carole Popovics, Special Education Teacher has submitted her letter of resignation for the purpose of retiring on November 14th.

MOTION: Ms. Haskell moved to accept resignation for the purpose of retirement from Carole Popovics, effective as of November 14, 2016.

SECOND: Ms. Lemieux

VOTE: Passed unanimously.

Ms. Francis Baldwin has been hired as a .4 FTE Art teacher at Shepard Hill Elementary School.

MOTION: Ms. Haskell moved to approve the appointment of Francis Baldwin for the .4 Art position at Shepard Hill Elementary.

SECOND: Ms. Lemieux

VOTE: Passed unanimously.

The district has also hired a new reading specialist for Shepard Hill Elementary School. Susan Round will begin on October 3, 2016.

MOTION: Ms. Barry moved to accept the appointment of Susan Round as the reading specialist at Shepard Hill Elementary School.

SECOND: Ms. Lemieux

VOTE: Passed unanimously.

6. **PUBLIC FORUM:**

- A. Public Forum/Agenda Items: Mr. James Worth spoke to the Board on behalf of Ms. Judith Smiley. She has asked if a tree could be planted on the high school property in memory of Dorothy Belous. Mr. Worth said that he has all of the specifics for the project and will forward them to the Board so that they can make an informed decision at their next meeting.
- B. PHS & PCS Student Liaison Report: Arrianna Landry stated that the football team had their first game of the season and unfortunately lost. The next game will be this week at home. The Marching Band will have their first competition on Saturday in Putnam. The

Honor Roll breakfast will be on September 27 and the National Honor Society is hosting a paint night on October 6 from 6:00 – 8:00.

7. OLD BUSINESS:

- A. Budget & Facilities Report: Mr. Lussier said that at the time that his report was written, the ending projection for the budget was showing an overage. That matter has since been resolved. The paraprofessionals were budgeted to work more days than they actually do. Some transfers will need to be made to correct the issue.

Facilities: There is a leak in the music room at SHE due to the gutter. The roof at MES is complete. The only thing left is to put up the ice shield. There do not appear to be any issues at the remaining schools. The walkthrough dates have been set for October 13, 17 & 20.

- B. FY 2017 Budget Reconciliation: Mr. Lussier stated that \$135,000 needs to be transferred out of the paraprofessional salary account as previously stated to balance out the over drafted line items.

MOTION: Ms. Lemieux moved to approve the transfers.

SECOND: Ms. Haskell

VOTE: Passed unanimously.

- C. Special Education Report: Mr. Klimkiewicz stated that everything is going well. There were many professional development activities over the summer and they were very well attended. He said that several PPT meetings have already taken place. There are two new special education teachers at SHE and a new BCBA on staff full time. The RSP model at the central school is being expanded into the high school and pilot programs are in place this year for students with autism and they are available online. CREC has been hired to perform a special education audit this year. At this point in the year the district has 29 out of district students.

8. NEW BUSINESS:

- A. CABE Recognition Award: Mr. Di Pietro reviewed the application for the award with the Board. He noted that the Board has completed enough of the criteria for a level III award, but they must first apply for the level II.
- B. Grant Approvals: Titles I, II, III & FRC: Ms. Cadro said that Titles I, II & III provide funding for remedial services, professional learning and tutors. The FRC grant addresses community needs and adult education.

MOTION: Ms. Haskell moved to approve the application of the Titles I, II & III and FRC grants.

SECOND: Ms. Lemieux

VOTE: Passed unanimously.

- C. TEAM Approvals: Ms. Cadro requested the board's approval for Keith McLaren and Kimberly Pudvah to become TEAM mentors.

MOTION: Ms. Haskell moved to approve the applications of Keith McLaren and Kim Pudvah.

SECOND: Ms. Lemieux

VOTE: Passed unanimously.

D. Superintendent's Report:

- Recognition Dinner: Mr. Di Pietro reminded everyone that the Recognition Dinner will be held on September 26th at 6:00 at the high school.
- Employee Recognition: Mr. Di Pietro said that each year the district recognizes a member of the staff that is not a part of any particular union and has shown dedication to the district by going above and beyond their duties. Mr. Di Pietro said that this year they would like to honor Mr. Ronald Lussier. Mr. Lussier has taken on responsibilities for custodians, food service, bussing and all of the financial aspects of running the district. He has been the liaison between the Board and the Building Committee as well as being a member of the ECHiP committee that oversees the school's health care plan.

MOTION: Ms. Haskell moved to nominate Mr. Ronald Lussier for the Employee of the Year award at the Recognition Dinner.

SECOND: Ms. Lemieux

VOTE: Passed unanimously.

9. STANDING COMMITTEES AND INDIVIDUAL REPORTS:

The Policy Committee will meet on September 28th 6:00.

10. EXECUTIVE SESSION:

MOTION: Ms. Lemieux moved to go into executive session for the purpose of discussing the superintendent's evaluation and contract.

SECOND: Ms. Barry

VOTE: Passed unanimously.

MOTION: Mr. Cartier moved to come out of executive session.

SECOND: Ms. Lemieux

VOTE: Passed unanimously.

MOTION: Ms. Haskell moved to adjust the superintendent's contract to allow him to buyback 5 vacation days per year.

SECOND: Ms. Lemieux

VOTE: Passed unanimously.

MOTION: Ms. Barry moved to give the superintendent a 2% raise retroactive to July 1, 2016.

SECOND: Ms. Hull

VOTE: Passed unanimously.

11. ADJOURNMENT:

MOTION: Ms. Lemieux moved to adjourn the meeting at 8:34 p.m.

SECOND: Ms. Haskell

VOTE: Passed unanimously.