

**PLAINFIELD BOARD OF EDUCATION
PLAINFIELD HIGH SCHOOL LIBRARY**

June 8, 2016 7:00 P.M.

PRESENT: Audrey Lemieux, Christi Haskell, Mike Cartier, Cindy Arpin, Kathleen Barry, Steve Boettcher, Cheryl Hull, Kenneth Di Pietro, Superintendent; Ronald Lussier, Business Manager; Tammy St. Amour, Recorder; Student Representative; Arrianna Landry

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE:** Ms. Haskell called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.
2. **ROLL CALL (taken silently by Board secretary)**
3. **CONSENT AGENDA:**

MOTION: Ms. Lemieux moved to approve the Consent Agenda.

SECOND: Mr. Cartier

VOTE: Passed unanimously.

The Consent Agenda consisted of:

- The minutes of the meeting of May 11, 2016.

4. **COMMUNICATIONS:**

- A. Nellie Mae Grant Status: Mr. Di Pietro said that Plainfield is under consideration for an upcoming cohort in the Nellie Mae Education Foundation Regional School-Community Engagement Initiative. The next step in the process is to speak with the foundation with regard to our districts engagement work and vision and to continue to explore the district's alignment with the goals of the engagement initiative.

5. **PERSONNEL:**

- A. Resignations & Appointments: Mr. Di Pietro stated that a new Technology Education teacher was hired to the vacant position in video communications at Plainfield High School. Ms. Teresea Michaud began on June 1, 2016.

MOTION: Ms. Barry moved to approve the appointment of Teresa Michaud to the video communications position at Plainfield High School

SECOND: Ms. Lemieux

VOTE: Passed unanimously.

Ms. Kristen Trahan has been hired to be a Reading Specialist at Moosup Elementary School for the 2016-2017 school year.

MOTION: Ms. Barry moved to approve the appointment of Kristen Trahan for the Remedial Reading Special position at Moosup Elementary School for the 2016-17 school year.

SECOND: Ms. Lemieux

VOTE: Passed unanimously.

Mr. Di Pietro said that he also received a letter from Samantha Stadnicki requesting a one year unpaid leave of absence from her teaching position at Shepard Hill Elementary.

MOTION: Ms. Lemieux moved to approve the one year leave of absence for Ms. Samantha Stadnicki.

SECOND: Ms. Barry

VOTE: Passed unanimously.

6. PUBLIC FORUM:

- A. Public Forum/Agenda Items: As no one came forward, the Chair moved on to the next item on the agenda.
- B. Handwriting Contest Results: Mr. Di Pietro said that each year the students at the three elementary schools submit their penmanship work in the contest. This year's winners are:

Sydney Pye & Cameron Barber – MES
Sadie Dodge & Gavin Lippe – SHE
Isabella Florio & Hailey Sangillo – PMS

- C. PHS & PCS Student Liaison Report: Arrianna Landry stated that all sports at PHS are over and the Senior Sports Banquet is tomorrow. The Junior Prom was held last month and the Senior Ball is on Saturday. The underclassmen awards will be given out tomorrow.

7. OLD BUSINESS:

- A. Budget & Facilities Report: Mr. Lussier stated that the budget expenditures remain as planned and it is estimated that we will end the year with just over \$2,900 remaining in the budget.

Facilities:

ECC- modifications will be made to the raised playground area to make it more handicap accessible. Gutter and siding repairs will be taking place and a new pavilion was put into the playground area.

SHE - Carpet removal and painting will be done this summer.

MES – The Cafeteria roof project is in preliminary stages. Carpet & tile removal will take place along with adding air conditioning in the art room.

PMS - Sidewalk and retaining wall repair will take place this summer along with the installation of air conditioning units. Replacement of emergency lighting that is no longer functioning properly.

PCS - Equipment in the fire suppression well house needs to be replaced.

PHS - Repair on the rooftop air conditioning units. Minor roof leaks in the library and PE areas need to be repaired along with installation of pavers outside of the music wing doors.

District – Mr. Parden is taking on a large project this summer to upgrade the computers and place additional wireless access points throughout the district.

- B. FY 2017 Budget Reconciliation: Mr. Lussier stated that all of the new hires and the retirees have been adjusted in the budget and under the proper line items for a budget total of \$35,146,882.
- C. Bond/Building Committee Report: The bids came back and Silktown Roofing will be awarded the bid. The total cost came in under the approved bond appropriation. The abatement process will begin as soon as school is out for the summer.
- D. BOE Authorization of Superintendent for Summer Approvals: Mr. Di Pietro stated that each year, the Board provides the Superintendent with the authority to hire new staff. As there is no meeting of the Board in July, the Board will vote to confirm the Superintendent's appointments during the August meeting.

MOTION: Ms. Lemieux moved to give the Superintendent authorization to make summer appointment.

SECOND: Ms. Arpin

VOTE: Passed unanimously.

- E. Policy Revisions: Mr. Klimkiewicz stated that the changes to the policies were minor. Most of them were to comply with references to other policies that were previously changed.

MOTION: Mr. Cartier moved to approve the changes to Policies 6141.3 – Acceptable Use of Computers and 4214.4 – Electronic Mail & Internet Use.

SECOND: Ms. Barry

VOTE: Passed unanimously.

- F. Strategic Plan/Summer Retreat: Mr. Di Pietro reviewed the Strategic Plan that was developed for this school year and the accomplishments that have been made. A retreat was set for July 19th at 6:00 p.m. at the ECC Building to discuss the new plan for the 2016-2017 school year. Mr. Di Pietro also informed the Board that the shuttle bus that was previously purchased to aid with some transportation issues, could not be used by the

district due to licensing issues. He suggested that the Board transfer the shuttle bus over to the Town so that they may use it.

MOTION: Ms. Barry moved to transfer the 14 passenger shuttle bus to the Town.

SECOND: Ms. Lemieux

VOTE: Passed unanimously.

8. NEW BUSINESS:

- A. Staff Evaluations Report: Mr. Di Pietro presented a report to the Board showing the evaluations that were completed this year. The report showed the number of evaluations per school and the ratings that were achieved by those evaluated. He noted that if there was not a rating provided, it was due to the fact that the teacher was not able to complete the year due to a leave of absence. Mr. Di Pietro asked that the Board make a motion to the fact that they have received the report for this school year.

MOTION: Ms. Lemieux moved to accept the staff evaluation report.

SECOND: Ms. Arpin

VOTE: Passed unanimously.

- B. Textbook Recommendation: Ms. Lemieux said that they Curriculum Committee reviewed the textbooks that were presented for the Honors Geometry course. She stated that the text from Glencoe was rated highly by the group.

MOTION: Ms. Lemieux moved to approve the Glencoe Honors Geometry text.

SECOND: Mr. Cartier

VOTE: Passed unanimously.

- C. Grant Approvals: Mrs. Cadro presented three grants to the Board for approval this evening.

- GAP Grant - \$20,000
- Innovation Grant - \$23,500
- Perkins Grant - \$27,250

MOTION: Ms. Barry moved to approve the application of the three grants as listed.

SECOND: Ms. Lemieux

VOTE: Passed unanimously.

- D. Community Recognition: Mr. Di Pietro asked the members of the Board if there were any suggestions for community/civil organization to recognize at their annual recognition dinner in the fall.

MOTION: Ms. Barry moved to recognize the Rotary Club at the next Recognition Dinner.

SECOND: Mr. Cartier

VOTE: Passed unanimously.

MOTION: Ms. Lemieux moved that Big Y be recognized for the support that they provide to the schools and students.

SECOND: Ms. Barry

VOTE: Passed unanimously.

- E. Posting of Draft BOE Minutes: Mr. Boettcher requested that the minutes of the BOE meetings be posted on the webpage at the same time as the posting at the Town Hall. It was stated that there would need to be watermark or some distinction that they are in draft form as the members of the Board would not have had the opportunity to review them or make any necessary changes.

MOTION: Mr. Boettcher moved to post the Draft Minutes of the BOE meeting on the webpage at the same time as the posting at the Town Hall.

SECOND: Mr. Cartier

VOTE: Passed unanimously.

- F. Superintendent's Report: DRG Status: Mr. Di Pietro stated that they received information that an outside organization had completed a review of how the districts in Connecticut are separated in each DRG. Based on their review, they believe that we should be placed in DRG E rather than G as we presently are. Mr. Di Pietro stated that he does not agree with this information as the schools in DRG E are much smaller than Plainfield. He noted that this is not notification from the State Department that this is going to occur; it is simply a suggestion by an outside organization.

9. **STANDING COMMITTEES AND INDIVIDUAL REPORTS:**

There will be a special meeting of the Board on June 13th at 5:30 at the ECC to review and vote on the Secretarial contract.

The Policy Committee will meet on August 10 at 6:00 prior to the monthly meeting.

10. **ADJOURNMENT:**

MOTION: Ms. Lemieux moved to adjourn the meeting at 8:26 p.m.

SECOND: Mr. Cartier

VOTE: Passed unanimously.