

**PLAINFIELD BOARD OF EDUCATION
PLAINFIELD HIGH SCHOOL LIBRARY**

November 9, 2016 7:00 P.M.

PRESENT: Christi Haskell, Mike Cartier, Cindy Arpin, Steve Boettcher, Doug Smith, Kenneth Di Pietro, Superintendent; Ronald Lussier, Business Manager; Tammy St. Amour, Recorder; Sterling Representative; Student Representative, Arrianna Landry

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE:** Mr. Smith called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. **ROLL CALL (taken silently by Board secretary)**

3. **CONSENT AGENDA:**

MOTION: Ms. Haskell moved to approve the Consent Agenda.

SECOND: Ms. Arpin

VOTE: Passed unanimously.

The Consent Agenda consisted of:

- The minutes of the meeting of October 9, 2016.

4. **COMMUNICATIONS:**

A. PHS Band Recognition: Mr. Worth said that on October 29th the PHS Outdoor Performing Ensemble competed in the New England States marching competition hosted by US Bands. He happily reported that they won both the CT State Title along with the New England Title as well. This is the fourth year that they have won this title.

Mr. Worth also informed the Board that the room and equipment for the new CNA program for next year are ready to go. They have started interviewing instructors for the program and the Villa Maria in Plainfield has offered to have our students work there for the clinical portion of the program.

5. **PERSONNEL:**

A. Resignations & Appointments: None Presented.

6. **PUBLIC FORUM:**

A. Data Systems Presentation: Ms. Christine Oberdorf, Data Systems Manager, presented to the Board. She informed them of all the programs and systems that the district currently uses and how they all connect and work together. She stated that some of these programs are required due to state regulations and information that needs to be provided to the federal government. Ms. Oberdorf also said that they are now required to obtain

contracts from all of the vendors that we use stating how they will use our students' data and how they will protect their privacy.

- B. Public Forum/Agenda Items: As no one came forward, the Chair moved to the next item on the agenda.
- C. PHS & PCS Student Liaison Report: Arrianna Landry stated they are very proud of the girls' soccer team for taking 2nd place in the ECC and making it to the second round at the state level. Senior night will be on Friday evening. The students are eager for the bon fire and pep rally prior to the Thanksgiving Day game. She also stated that 1st quarter grades have now closed.

7. **OLD BUSINESS:**

- A. Budget & Facilities Report: Mr. Lussier said that the budget is under control. The budget expenditures are projected to be over plan as a result of manpower assignments and needs. He said that they will be working closely with the administration to determine how to mitigate the costs. The projected overrun of the budget will be addressed with a request to the Board of Finance for a \$50,000 increase in the budget allocation from the Town.
- **BOF Request – Budget Shortfall**: Due to the shortfall in the budget, the superintendent suggested that the Board of Education request an additional \$50,000 from the Board of Finance. He said that the school department complied with a request during the budget development to cut \$50,000 from its budget with the noted concern that if the school system experienced financial concerns that it would seek a \$50,000 supplement allowable under the decision of the Board of Finance. The Board of Education has found itself in this predicament due to fewer retirements than expected, and an additional cost to the district in the amount of approximately \$95,000 for tuition charges for students attending STEM and Magnet schools.

MOTION: Ms. Haskell moved to request an additional \$50,000 in appropriations from the Board of Finance,

SECOND: Mr. Cartier

VOTE: Passed unanimously.

Facilities: Mr. Lussier said that the catch basin at the ECC fills quickly and floods the parking lot. They are looking at ways to remedy this issue. The Town Engineer is reviewing the issue with the gutters at SHE to determine what can be done to stop the water for building up. The Re-roofing project at MES is now complete. The grounds vehicle at PCS/PMS needs a new sander/spreader. This is being discussed with facility personnel and Town DPW.

- B. Facilities Walkthrough Report: All of the facility walkthroughs have been completed. Some of the issues include heating/cooling units, ADA compliance, parking & traffic

control, air handling systems, carpet removal and walkways. The district will be working to address these issues to the best of their ability.

- C. Special Education Report: Mr. Klimkiewicz said that the Special Education audit is now complete and finalized. He said that they are putting together the final report which will allow a comparison with surrounding districts. He said that the special education leadership committee continues to meet. They are working on updating their area of the website. PACT had their transition night and it was a very good turnout. One of the graduates from last year came back to share their story.

8. NEW BUSINESS:

- A. Paraprofessional Contract Ratification: The Chairman stated that this item will be put on hold until the next meeting.
- B. PHS Personal Finance: Mr. Di Pietro asked if the Board would like to include the course Personal Finance as a graduation requirement. He said that they would like to begin to plan for the course but will not start the planning with the endorsement from the Board for the course. He said that it is presently offered, but it is not a requirement that all students must take the class.

MOTION: Ms. Haskell moved to endorse the requirement for the Personal Finance course.

SECOND: Mr. Cartier

VOTE: Passed unanimously.

- C. Future Funding Workshop: Mr. Di Pietro said that they will need to schedule a meeting to begin to discuss budget funding for the future. The Board chose November 28th for this meeting.
- D. Superintendent's Report:
- Mr. Klimkiewicz spoke to the Board regarding the PROUD Program – Plainfield Recognition of Uniquely Deserving employees. He said that the program is working well. Many employees are being recognized by their co-workers for the wonderful things that they do for the district.

9. STANDING COMMITTEES AND INDIVIDUAL REPORTS:

The Policy Committee will meet on December 5th 5:00.

The Curriculum Committee will meet on December 5th at 5:30.

10. ADJOURNMENT:

MOTION: Ms. Arpin moved to adjourn the meeting at 8:22 p.m.

SECOND: Ms. Haskell

VOTE: Passed unanimously.